

**Office of the Auditor General of Alberta
Expense Report**

Michelle Fleming CPA, CA, Principal (Calgary)

Expenses processed April 1, 2017 – November 30, 2017

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
12-Apr-2017 13-Apr-2017	Performance audit methodology training, Edmonton, AB	\$ -	\$ 148	\$ 159	\$ 40	\$ -	\$ 347
26-Apr-2017 26-Apr-2017	Infrastructure audit field work, Edmonton, AB	-	97	-	40	-	137
2-May-2017 2-May-2017	Municipal Affairs audit field work, Edmonton, AB	-	144	-	40	-	184
11-May-2017 11-May-2017	Infrastructure audit field work, Edmonton, AB	-	91	-	40	-	131
25-May-2017 25-May-2017	University of Lethbridge audit exit meeting, Lethbridge, AB	447	28	-	-	-	475
5-Jun-2017 5-Jun-2017	Infrastructure performance audit meeting, Edmonton, AB	-	93	-	20	-	113
22-Jun-2017 23-Jun-2017	Infrastructure performance audit exit meeting and various internal meetings, Edmonton, AB	-	142	159	51	-	352
28-Jun-2017 29-Jun-2017	Infrastructure and Education performance audit meeting and office financial statement audit year-end debrief meeting, Edmonton, AB	-	135	159	59	-	353
24-Jul-2017 24-Jul-2017	Performance audit forum, Edmonton, AB	-	37	-	28	-	65
27-Jul-2017 27-Jul-2017	Logic model training, Edmonton, AB	-	134	-	8	-	142
9-Aug-2017 9-Aug-2017	Performance audit meeting, Edmonton, AB	-	45	-	20	-	65
25-Aug-2017 25-Aug-2017	Infrastructure performance audit meeting, Edmonton, AB	-	88	-	20	-	108
30-Aug-2017 31-Aug-2017	Infrastructure performance audit meetings and various internal meetings, Edmonton, AB	-	47	149	59	-	255
7-Sep-2017 8-Sep-2017	Infrastructure performance audit meeting, Edmonton, AB	-	147	160	31	-	338
20-Sep-2017 22-Sep-2017	Infrastructure performance audit meeting, Edmonton, AB	-	144	298	51	-	493
4-Oct-2017 4-Oct-2017	University of Lethbridge audit entry meeting, Lethbridge, AB	-	85	-	-	-	85
12-Oct-2017 12-Oct-2017	Infrastructure performance audit, Edmonton, AB	-	94	-	39	-	133
18-Oct-2017 18-Oct-2017	Various internal meetings, Edmonton, AB	-	139	-	-	-	139
24-Oct-2017 24-Oct-2017	Lethbridge College audit exit meeting, Lethbridge, AB	-	124	-	-	-	124
27-Oct-2017 27-Oct-2017	Municipal Affairs performance audit meeting, Edmonton, AB	-	139	-	39	5	183
21-Nov-2017 25-Nov-2017	Infrastructure performance audit meeting, research methods training & various internal meetings, Edmonton, AB (partial charges; complete reporting in the next period)	-	139	-	-	-	139
		\$ 447	\$ 2,240	\$ 1,084	\$ 585	\$ 5	\$ 4,361

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
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\$ -

Cumulative total for reported expenses from April 1, 2017 – November 30, 2017

\$ 4,361

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.