

**Office of the Auditor General of Alberta
Expense Report**

Michelle Fleming CPA, CA, Principal (Calgary)

April 1, 2016 – March 31, 2017

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
3-Apr-2016	6-Apr-2016	Canadian Council of Legislative Auditors (CCOLA) Performance Audit Symposium, Toronto, ON	\$ 581	\$ 60	\$ 560	\$ 59	\$ -	\$ 1,260
12-Apr-2016	12-Apr-2016	Infrastructure audit field work, Edmonton, AB	-	144	-	40	-	184
28-Apr-2016	29-Apr-2016	Municipal Affairs audit field work and office strategy execution meetings, Edmonton, AB	-	117	155	40	-	312
10-May-2016	11-May-2016	Municipal Affairs audit field work, Edmonton, AB	-	69	155	69	-	293
26-May-2016	26-May-2016	Municipal Affairs and Executive Council audit field work, Edmonton, AB	-	144	-	40	-	184
6-Jun-2016	7-Jun-2016	Municipal Affairs audit exit meeting and office strategy execution meeting, Edmonton, AB	-	148	154	70	-	372
13-Jun-2016	16-Jun-2016	Infrastructure audit field work and office strategy execution meeting, Edmonton, AB	-	183	310	70	-	563
28-Jun-2016	28-Jun-2016	Leadership workshop, Edmonton, AB	-	115	-	20	-	135
19-Jul-2016	20-Jul-2016	Infrastructure performance audit meeting and Executive Council performance audit exit conference, Edmonton, AB	-	130	156	70	-	356
15-Aug-2016	17-Aug-2016	Infrastructure performance audit meeting and office strategy execution meeting, Edmonton, AB	-	210	298	81	-	589
30-Aug-2016	31-Aug-2016	Infrastructure performance audit meeting and working at Edmonton office, Edmonton, AB	-	137	155	51	-	343
21-Sep-2016	22-Sep-2016	Infrastructure performance audit meeting, Edmonton, AB	-	173	148	70	-	391
28-Sep-2016	30-Sep-2016	Infrastructure performance audit meeting and working at Edmonton office, Edmonton, AB	-	202	361	101	-	664
3-Oct-2016	4-Oct-2016	Public Accounts Committee meeting, Edmonton, AB	-	149	155	51	-	355
14-Oct-2016	14-Oct-2016	Infrastructure performance audit meeting, Edmonton, AB	-	144	-	40	-	184
21-Oct-2016	21-Oct-2016	Meeting with Public Accounts Committee researchers, Edmonton, AB	-	144	-	20	-	164
1-Nov-2016	4-Nov-2016	CCAF Audit Evidence Collection and Analysis Training, Edmonton, AB	-	139	465	59	-	663
21-Nov-2016	24-Nov-2016	Public Accounts Committee meeting and Infrastructure performance audit meeting, Edmonton, AB	-	159	523	112	-	794
6-Dec-2016	6-Dec-2016	University of Lethbridge audit committee entry meeting, Lethbridge, AB	412	28	-	-	-	440
14-Dec-2016	16-Dec-2016	Infrastructure performance audit meeting, Edmonton, AB	-	182	310	81	-	573
11-Jan-2017	11-Jan-2017	Office staff gathering event, Edmonton, AB	-	85	-	28	-	113
17-Jan-2017	20-Jan-2017	Infrastructure performance audit meeting, public sector accounting standards course, internal meetings, office strategy execution meeting, Edmonton, AB	-	139	478	121	-	738
24-Jan-2017	24-Jan-2017	Lethbridge College entry meeting, Lethbridge, AB	371	-	-	-	-	371
28-Feb-2017	28-Feb-2017	Public Accounts Committee meeting, Edmonton, AB	-	144	-	40	-	184
14-Mar-2017	16-Mar-2017	Meeting with Corporate Internal Audit Services and office strategy execution meeting, Edmonton, AB	-	149	159	50	-	358
22-Mar-2017	22-Mar-2017	Facilitation Workshop, Edmonton, AB	-	44	-	20	-	64
28-Mar-2017	28-Mar-2017	Office strategy execution meeting, Edmonton, AB	-	75	-	40	-	115
			\$ 1,364	\$ 3,413	\$ 4,542	\$ 1,443	\$ -	\$ 10,762

Hospitality and working sessions

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- ** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
20-May-2016	Administrative Professionals Week staff appreciation lunch (4 OAG)	\$ 25
21-Mar-2017	Career advisory lunch (2 OAG)	36
		\$ 61
Cumulative total for reported expenses from April 1, 2016 – March 31, 2017		\$ 10,823

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.