

**Office of the Auditor General of Alberta  
Expense Report**

**Ken Freier BA, MA, Director of Human Resources  
April 1, 2016 –March 31, 2017**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

\* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
6-Apr-2016	10-Apr-2016	Canadian Council of Legislative Auditors (COLA) Human Resources Conference, Quebec, QC	\$ 1,007	\$ 311	\$ 142	\$ 79	\$ 28	\$ 1,567

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
30-Mar-2017	Career Advisory Lunch (5 OAG)	\$ 97

**Cumulative total for reported expenses from April 1, 2016 to March 31, 2017**

**\$ 1,664**

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- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.