

**Office of the Auditor General of Alberta
Expense Report**

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April 1, 2017 – March 31, 2018**

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
9-Apr-2017	12-Apr-2017	Canadian Council of Legislative Auditors (CCOLA) Performance Audit Symposium, Toronto, ON	\$ 619	\$ 48	\$ 610	\$ 70	\$ 132	\$ 1,479
27-Apr-2017	27-Apr-2017	Meeting with City Auditors (Edmonton and Calgary), Calgary, AB	-	159	-	-	-	159
9-Sep-2017	12-Sep-2017	Canadian Council of Legislative Auditors (CCOLA) meeting, Fredericton, NB	558	95	475	110	21	1,259
1-Mar-2018	1-Mar-2018	Enterprise Risk Oversight for Directors course, Calgary, AB	-	143	-	27	-	170
			\$ 1,177	\$ 445	\$ 1,085	\$ 207	\$ 153	\$ 3,067

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
14-Sep-2017	Career advisory lunch (2 OAG)	\$ 41
16-Oct-2017	Lunch with new staff (2 OAG)	83
30-Oct-2017	Lunch regarding current audits and risks (2 OAG, 1 guest)	91
21-Nov-2017	Dinner with OAG Canada on Data Analytics (3 OAG, 2 guests)	308
6-Mar-2018	Career advisory lunch (2 OAG)	46
8-Mar-2018	Lunch with staff regarding audit professional practice (3 OAG)	57
28-Mar-2018	Lunch with staff regarding people development for performance audits (3 OAG)	69
		\$ 695

Cumulative total for reported expenses from April 1, 2017 to March 31, 2018

\$ 3,762

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.