

**Office of the Auditor General of Alberta  
Expense Report**

**Mary Gibson CPA, CA, CMC, Business Leader, Performance Audit Practice  
April 1, 2016 – March 31, 2017**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

\* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
3-Apr-2016	5-Apr-2016	Canadian Council of Legislative Auditors (CCOLA) Performance Audit Symposium, Toronto, ON	\$ 719	\$ 137	\$ 374	\$ 64	\$ 14	\$ 1,308
24-Sep-2016	27-Sep-2016	Federal Performance Audit Advanced session, Ottawa, ON	665	40	507	40	7	1,259
14-Nov-2016	15-Nov-2016	Fundamentals of Environmental and Sustainable Development course, Ottawa, ON	765	152	188	73	7	1,185
23-Jan-2017	23-Jan-2017	Performance audit stakeholder meeting, Calgary, AB	-	142	-	-	-	142
1-Feb-2017	3-Feb-2017	Federal Research Methods course, Ottawa, ON	1,220	112	221	85	60	1,698
			<b>\$ 3,369</b>	<b>\$ 583</b>	<b>\$ 1,290</b>	<b>\$ 262</b>	<b>\$ 88</b>	<b>\$ 5,592</b>

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
29-Apr-2016	Recruitment related lunch (2 OAG)	\$ 42
6-Dec-2016	Lunch with potential new hire (1 OAG, 1 guest)	41
23-Jan-2017	Lunch with member of Provincial Audit Committee to debrief new performance audit program of work (1 OAG, 1 guest)	43
14-Feb-2017	Career advisory lunch (2 OAG)	46
16-Feb-2017	Career advisory lunch (2 OAG)	51
		<b>\$ 223</b>

**Cumulative total for reported expenses from April 1, 2016 to March 31, 2017**

**\$ 5,815**

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.