

**Office of the Auditor General of Alberta
Expense Report**

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April 1, 2016 – March 31, 2017

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
3-Apr-2016 9-Apr-2016	Canadian Council of Legislative Auditors (CCOLA) Performance Audit Symposium, Toronto, ON; and Human Resources Committee meeting, Quebec City, QC	\$ 874	\$ 157	\$ 932	\$ 137	\$ 28	\$ 2,128

Hospitality and working sessions

• Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.

• A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

• "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
19-Apr-2016	Demographic study lunch meeting (3 OAG)	\$ 65
21-Jul-2016	Lessons learned in 35 years of service lunch meeting (3 OAG)	54
26-Jul-2016	Lunch meeting with assistant auditor general from BC (1 OAG, 1 guest)	56
14-Sep-2016	Lunch with people development project specialist (2 OAG)	46
16-Sep-2016	Lunch with former acting HR manager (1 OAG, 1 guest)	60
19-Sep-2016	Lunch with exiting employee (3 OAG)	78
30-Sep-2016	Lunch with exiting employee (2 OAG)	44
13-Oct-2016	Lunch with assistant auditor general (2 OAG)	41
26-Oct-2016	Lunch with sr. community investment manager of TELUS to discuss project management strategies (1 OAG, 1 guest)	46
27-Oct-2016	Lunch with communications director (2 OAG)	44
21-Mar-2017	Lunch with people development project specialist (2 OAG)	43
		\$ 577

Cumulative total for reported expenses from April 1, 2016 to March 31, 2017

\$ 2,705

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.