

**Office of the Auditor General of Alberta  
Expense Report**

**Diana Potapovich CPA, CA, Audit Principal**  
**Expenses Processed April 1, 2018 – May 31, 2018**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

\* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
25-Apr-2018	25-Apr-2018	Keyano College audit committee meeting, Fort McMurray, AB	\$ 713	\$ 74	\$ -	\$ 22	\$ 24	\$ 833

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
		\$ -
<b>Cumulative total for reported expenses from April 1, 2018 to May 31, 2018</b>		<b>\$ 833</b>

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.