

**Office of the Auditor General of Alberta
Expense Report**

Ram Rajoo CPA, CA, MBA, Audit Principal (Calgary)
April 1, 2017 – March 31, 2018

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
9-Apr-2017	12-Apr-2017	Canadian Council of Legislative Auditors (CCOLA) Performance Audit Symposium, Toronto, ON	\$ 479	\$ 62	\$ 407	\$ 59	\$ 14	\$ 1,021
19-Apr-2017	20-Apr-2017	Performance audit strategy meeting, Edmonton, AB	-	139	159	40	-	338
26-Apr-2017	27-Apr-2017	Challenge session for Alberta Petroleum Marketing Commission (APMC) performance audit, Edmonton, AB	-	139	159	50	7	355
9-May-2017	9-May-2017	Climate Change and Emissions Management Fund (CCEMF) audit meeting, Edmonton, AB	-	144	-	31	-	175
11-May-2017	12-May-2017	Alberta Environment and Parks audit meeting, Edmonton, AB	-	149	159	50	7	365
14-May-2017	16-May-2017	Alberta Environment and Parks audit meeting, Edmonton, AB	-	153	319	81	14	567
23-May-2017	23-May-2017	Natural Resources Conservation Board (NRCB), audit exit meeting, Edmonton, AB	-	144	-	40	-	184
26-May-2017	26-May-2017	Alberta Environment and Parks audit exit meeting, Edmonton, AB	-	144	-	40	-	184
30-May-2017	1-Jun-2017	Alberta Environment and Parks audit exit meeting, Edmonton, AB	-	149	303	70	7	529
5-Jun-2017	8-Jun-2017	Energy Efficiency Alberta and Alberta Environment and Parks audit exit meetings, Edmonton, AB	-	216	310	80	14	620
15-Jun-2017	15-Jun-2017	Alberta Environment and Parks audit meeting, Edmonton, AB	-	206	-	29	-	235
28-Jun-2017	29-Jun-2017	Office financial statement audit year-end debrief meeting, Edmonton, AB	-	29	159	40	7	235
24-Jul-2017	24-Jul-2017	Performance audit forum, Edmonton, AB	-	36	-	-	-	36
26-Jul-2017	28-Jul-2017	Logic model training and Alberta Petroleum Marketing Commission performance audit meeting, Edmonton, AB	-	153	310	70	14	547
1-Aug-2017	3-Aug-2017	Alberta Petroleum Marketing Commission performance audit meeting, Edmonton, AB	-	153	319	101	14	587
9-Aug-2017	10-Aug-2017	Alberta Petroleum Marketing Commission performance audit meeting, Edmonton, AB	-	149	160	70	7	386
18-Aug-2017	18-Aug-2017	Alberta Petroleum Marketing Commission performance audit meeting, Edmonton, AB	-	144	-	39	-	183
30-Aug-2017	30-Aug-2017	Office strategy execution meeting, Edmonton, AB	-	47	-	39	-	86
17-Sep-2017	18-Sep-2017	Internal office meetings, Edmonton, AB	-	149	160	51	7	367
20-Sep-2017	21-Sep-2017	Internal office meetings, Edmonton, AB	-	159	160	39	7	365
5-Oct-2017	6-Oct-2017	Internal office meetings, Edmonton, AB	-	149	160	51	7	367
17-Oct-2017	18-Oct-2017	Alberta Petroleum Marketing Commission performance audit meeting, Edmonton, AB	-	149	160	51	7	367
31-Oct-2017	3-Nov-2017	Alberta Petroleum Marketing Commission performance audit meeting and instruct internal course, Edmonton, AB	-	159	465	112	21	757
6-Dec-2017	7-Dec-2017	Internal office meetings, Edmonton, AB	-	139	160	51	7	357
13-Dec-2017	13-Dec-2017	Alberta Environment and Parks audit entry meeting, Edmonton, AB	-	144	-	40	-	184
17-Dec-2017	18-Dec-2017	Root cause analysis course, Edmonton, AB	-	149	160	51	7	367
15-Jan-2018	15-Jan-2018	Internal office meetings, Edmonton, AB	-	147	-	39	-	186
22-Jan-2018	24-Jan-2018	Public Sector Risk Management Conference, Ottawa, ON	717	109	248	97	14	1,185
1-Feb-2018	2-Feb-2018	Internal office meetings, Edmonton, AB	-	151	170	59	7	387
13-Feb-2018	14-Feb-2018	Internal office meetings, Edmonton, AB	-	151	170	51	7	379
19-Feb-2018	20-Feb-2018	Internal office meetings, Edmonton, AB	-	151	170	51	7	379
4-Mar-2018	7-Mar-2018	Internal office meetings and Natural Resource Conservation Board audit entry meeting, Edmonton, AB	-	162	530	112	21	825
19-Mar-2018	22-Mar-2018	Public Accounts Committee meeting, internal office meetings and attend Public Sector Accounting Standards course, Edmonton, AB	-	90	530	102	21	743
			\$ 1,196	\$ 4,514	\$ 6,007	\$ 1,886	\$ 245	\$ 13,848

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Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
21-Sep-2017	Career advisory lunch (2 OAG)	\$ 36
22-Mar-2018	Career advisory lunch (2 OAG)	40
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		\$ 76
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	Cumulative total for reported expenses from April 1, 2017 to March 31, 2018	\$ 13,924
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Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.