

**Office of the Auditor General of Alberta  
Expense Report**

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**Expenses Processed April 1, 2017 – September 30, 2017**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

\* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
9-Apr-2017	12-Apr-2017	Canadian Council of Legislative Auditors (COLLA), Performance Audit Symposium, Toronto, ON	\$ 696	\$ 75	\$ 407	\$ 48	\$ 21	\$ 1,247
19-Jun-2017	20-Jun-2017	Root Cause Analysis Training, Guelph, ON	868	439	328	97	14	1,746
			<b>\$ 1,564</b>	<b>\$ 514</b>	<b>\$ 735</b>	<b>\$ 145</b>	<b>\$ 35</b>	<b>\$ 2,993</b>

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
		\$ -

**Cumulative total for reported expenses from April 1, 2017 to September 30, 2017**

**\$ 2,993**

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.