

**Office of the Auditor General of Alberta  
Expense Report**

**Marcela Zicha-Green CPA, CA, CFE, Audit Principal**  
**Expenses processed April 1, 2017 – September 30, 2017**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

\* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
11-Apr-2017 12-Apr-2017	Canadian Council of Legislative Auditors (COLA) working group meeting, Toronto, ON	\$ 399	\$ 236	\$ 237	\$ 31	\$ -	\$ 903

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
		\$ -

**Cumulative total for reported expenses from April 1, 2017 to September 30, 2017**

**\$ 903**

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.