

**Office of the Auditor General of Alberta  
Expense Report**

**Doug Zurbrigg CPA, CA, Audit Principal**  
**April 1, 2017 – March 31, 2018**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

- \* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
- \*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
12-Apr-2017	12-Apr-2017	Medicine Hat College audit entrance meeting, Medicine Hat, AB	\$ 838	\$ -	\$ -	\$ -	\$ -	\$ 838
2-May-2017	2-May-2017	Olds College audit entrance meeting, Olds, AB	-	177	-	51	7	235
12-Sep-2017	15-Sep-2017	Canadian Pension Management National Conference, Banff, AB	-	246	876	70	21	1,213
17-Oct-2017	17-Oct-2017	Olds College exit audit meeting, Olds, AB	-	76	-	33	-	109
2-Feb-2018	7-Feb-2018	Energy audit field work, Calgary, AB	-	143	511	112	21	787
			<b>\$ 838</b>	<b>\$ 642</b>	<b>\$ 1,387</b>	<b>\$ 266</b>	<b>\$ 49</b>	<b>\$ 3,182</b>

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date		Amount
15-Jun-2017	Office Recognition Program—lunch with staff in recognition of exemplary work on audits (5 OAG)	\$ 131
18-Jan-2018	Career Advisory Lunch (2 OAG)	45
		<b>\$ 176</b>

**Cumulative total for reported expenses from April 1, 2017 to March 31, 2018**

**\$ 3,358**

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.